



Kilburn Junior School Transition Risk Assessment

Activity / Procedure	Induction Day- Visit from Year 2 pupils and year group movement within school
Assessment date	22.06.2021 (Implemented Thursday 24 June 2021)
Review	Review daily to adapt to feedback from staff and students, changing circumstances and guidance

Identify people at risk

Employees	YES
Children	YES
Visitors	NO UNAPPROVED VISITORS ALLOWED ON SITE AT THIS TIME
Contractors	YES

This document is a risk assessment of the specific activities that will take place in school and should read alongside the generic covid-19 risk assessment. It has been compiled based on government advice and risk assessment relating to the specific school setting – every effort has been made to avoid duplication in these two documents.

The document will be updated and re-distributed periodically as we review and learn from our working practice and as further advice/guidance becomes available

Underpinning the measures set out in this document to reduce risk are the hierarchy of controls for infection control

- 1. minimising contact with individuals who are unwell**
- 2. cleaning hands more often than usual**
- 3. ensuring good respiratory hygiene - ‘catch it, bin it, kill it’**
- 4. cleaning frequently touched surfaces**
- 5. minimising contact and mixing**

Key definitions

Group - refers to a year group

Bubble - refers to a teaching group

Close Contact Means:

- anyone who lives in the same household as someone with coronavirus (COVID-19) symptoms or who has tested positive for coronavirus (COVID-19)
- anyone who has had any of the following types of contact with someone who has tested positive for coronavirus (COVID-19) with a PCR or LFD test:
 - face-to-face contact including being coughed on or having a face-to-face conversation within 1 metre
 - been within 1 metre for 1 minute or longer without face-to-face contact
 - sexual contacts
 - been within 2 metres of someone for more than 15 minutes (either as a one-off contact, or added up together over one day)
 - travelled in the same vehicle or a plane

Should you anticipate or experience any issues causing concern, or want to suggest any other measures that could be developed further, please advise Jenny Stephenson or any member of the Senior Leadership Team

LFD Testing Update 22.06.2021

Coronavirus (COVID-19) asymptomatic testing in schools

- Rapid testing using Lateral Flow Devices (LFD)s will support the return to face-to-face education by helping to identify people who are infectious but do not have any coronavirus (COVID-19) symptoms.
- Home test kits are available for all staff. Self-testing should be twice a week.
- Testing is voluntary.
- Staff must notify the school business manager by 12pm on Sundays and 7pm on Wednesday
- Staff with a positive LFD test result will need to self-isolate in line with the stay-at-home guidance. They will also need to arrange a lab-based polymerase chain reaction (PCR) test to confirm the result if the test was done at home.
- Those with a negative LFD test result can continue to attend school and use protective measures.

Note on face coverings (17.05.21)

- Based on the current state of the pandemic and the positive progress being made, it is no longer necessary to recommend the additional precautionary face covering measures put in place from the 8 March.
- From 17 May, in line with Step 3 of the roadmap, face coverings will also no longer be recommended for staff in classrooms.
- We continue to recommend that face coverings should be worn by staff and visitors in situations outside of classrooms where social distancing is not possible.
- The reintroduction of face coverings for staff may be advised for a temporary period in response to particular localised outbreaks.

<u>RISK 1</u>	Mixing of Groups		
Existing level of risk – Direct			
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>			
<ol style="list-style-type: none"> 1. Within each group students will avoid “face to face” contact of less than 1 metre (preferably 2 metres) with each other and there should be no skin to skin contact. 2. Teachers and other staff can operate across different groups. The guidance suggests that, to protect staff moving between groups, they will keep their distance from pupils and staff of 2 metres at all times 3. Bubbles moving between classrooms will do so via the outside of the building. 4. Tables will be sanitised if used by multiple bubbles. 5. Bubbles will be allocated a specific time for break and a specific zone if other bubbles are sharing break time. 6. Each bubble has its own designated lunch time. 			
Remaining level of risk			
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>RISK 2</u>	Group Mixing in the Classroom and Classroom Hygiene Practices			
Existing level of risk – Direct				
HIGH	MEDIUM	LOW	NEGLIGIBLE	
<u>Control measures</u>				
<ol style="list-style-type: none"> 1. Windows open to ensure good ventilation 2. Doors wedged open at the start and end of a lesson to reduce contact of frequently touched surfaces 3. Tables arranged so that students ideally sit in rows (side by side) facing the front to reduce face to face proximity with others 4. Hand sanitiser station in every classroom. Pupils sanitise their hands as they enter and leave to prevent any transmission and mitigate spread of bacteria within the classroom 5. Paper towels and spray for desks and chairs available for pupil and staff to cleanse their own workspace 6. PPE equipment (visors/Perspex shield available for staff if requested ie when delivering first aid) 7. Students keep to their allocated desks when in the room. 8. Teacher should maintain social distancing if circulating to look at pupils' work or offer support. 9. No group singing or collective vocal responses in the classroom. 				
Remaining level of risk				
HIGH	MEDIUM	LOW	NEGLIGIBLE	

<u>RISK 3</u>	Poor Hygiene and use of Toilets			
Existing level of risk – Indirect				
HIGH	MEDIUM	LOW	NEGLIGIBLE	
<u>Control measures</u>				
<ol style="list-style-type: none"> 1. Toilets are cleaned frequently as are frequently touched surfaces such as door handles, counters etc. Stocks of soap checked each time. 2. Classrooms cleaned more regularly and thoroughly (all surfaces to include windowsills, cupboards etc) 3. Staff wipe down all student desks and chairs at the beginning of the lesson if the room is to be used by another bubble 4. Staff have the equipment to clean their own work space and other areas of the room if they want to 5. Pupils and staff hand wash or sanitise on entry to, and exit from, school and classrooms 6. All students and staff hand sanitise on returning to their classroom after break time 7. Hand Hygiene Signs and reminders on how to wash hands properly displayed in toilets 8. Hand gel used when returning to classroom as well as washing hands 9. Stocks of hand gel and soap monitored to ensure we do not run out. 10. Hand gel dispenser in all used classrooms 11. Tissues and lidded bins available in all classrooms 12. All above reinforced in health and safety guidance to staff and students 				
Remaining level of risk				
HIGH	MEDIUM	LOW	NEGLIGIBLE	

<u>RISK 4</u>	Group Mixing during break time		
Existing level of risk – Direct			
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>			
<ol style="list-style-type: none"> 1. Year 2 children will be allocated a specific area to play and will be kept away from all other pupils within the school. 2. Staff supervision at all times. 3. All students to hand wash or sanitise on re-entry to the classrooms 			
Remaining level of risk			
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>RISK 5</u>	Group Mixing when Eating or Drinking at lunchtime		
Existing level of risk – Direct			
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>			
<ol style="list-style-type: none"> 1. Year 2 children will bring, or be provided with, their own packed lunch to eat. 2. Children will stay in their zoned area and maintain social distancing of at least 1 metre, preferably 2 metres, at all times. 3. All pupils hand wash or sanitise before and after eating. 4. Staff should bring own food and snacks. 			
Remaining level of risk			
HIGH	MEDIUM	LOW	NEGLIGIBLE

Name of assessor	Signature of assessor	Date
Robert Hull		22.06.2021

Chair of Governors	Signature	Date